



## CITY OF SAN BRUNO

Community Services Department

### MEETING MINUTES

#### Senior Citizens Advisory Board May 15, 2018

1. **Call to Order/Roll Call:** Chair Goff called the meeting of the Senior Citizens Advisory Board to order at 9:00 a.m. Board Members Present: Chair Goff, Chu, Hayes, Luzaich, Tracey, and Treasurer Hornung. Board Members Excused: Vice Chair Green and Carmichael. Staff Present: Brewer, Rangel, Stallings, Tessier.
2. **PLEDGE OF ALLEGIANCE:** Chair Goff led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **ACCEPTANCE OF MINUTES:** **MSC Hayes/Tracey** to accept the minutes of the April 17, 2018 meeting. Approved unanimously.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:** **David Padilla** asked if staff knew when the San Bruno City Park restrooms reconstruction would be complete and Superintendent Brewer responded that the lower restrooms would be reopen by Sunday, June 3 and there was no date yet for the upper restrooms.
7. **CONDUCT OF BUSINESS:**
  - a. Treasurer's Report – April 2018 Treasurer's Report filed for audit.
  - b. Receive and File Monthly Information and Referral, Class Attendance, Nutrition Site Reports and Senior Center Historical Front Desk Sign In Data – Monthly Information and Referral Report and Nutrition Site Report were distributed and reviewed, received, and filed for April 2018.
  - c. Discussion Regarding Interior Painting of the San Bruno Senior Center – Superintendent Brewer reminded the Commission that after the multi-purpose room was repainted, the Board requested the interior painting of the San Bruno Senior Center to be added to an agenda in the spring. She added that there is currently no funds available in the Senior Center or Capital Improvement budgets for this project and if the Board would like to move forward with this project it would need to be funded from the Senior Advisory Trust Fund. **Board Member Hayes** asked how the funds could be added to the Senior Center budget and Superintendent Brewer responded that staff could request for it to be added into the budget and it would need to be approved by City Council. **Board Member Hayes** asked for staff to add the painting of the doors and windowsills in next year's budget and **Board Member Chu** added that the painting of the exterior of

the Senior Center should also be a priority.

8. **UNFINISHED BUSINESS:** None.

9. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:** **Board Member Hayes** asked when the lift for the stage at the Senior Center would be installed and Superintendent Brewer responded that they were waiting on a date from the contractor. **Board Member Hayes** asked how a sign can be placed to warn drivers about the sharp curve leading to the Senior Center to prevent future accidents and Superintendent Brewer responded that the Board should write a letter to the Traffic Safety Committee to have them add it to a future agenda. **Board Member Chu** asked about when the bocce ball court benches would be installed and Superintendent Brewer responded that the Parks crew currently has it on their list but does not have an installation date yet.

10. **ITEMS FROM STAFF:** Superintendent Brewer told the Board that the new bulletin boards for the Senior Center had arrived and would be installed in the coming week. Director Stallings introduced himself to the Board and asked the Board if they would like him to draft a few proposals regarding a charitable bequest program for their June meeting. The Board was in consensus about reviewing the drafts during their June meeting.

11. **ADJOURNMENT:** Vice Chair Green adjourned the meeting at 9:35 a.m.

Respectfully Submitted,

Ludmer Aker  
Executive Assistant  
Community Services Department  
City of San Bruno